

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on November 23, 2016 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore	S. Testa - Absent
R. Delano	A. Zorzi	
J. Formisano	R. Smith	
J. Santagata	M. Testa/R. Casella	

CHAIRMAN: FIRST ORDER OF BUSINESS: #4 Letter from Mary Fenselau requesting to renew her appointment to the position of Clerk Typist for the BBMUA effective January 1, 2017 through December 31, 2017.

#5 Adopt Resolution R-34-2016 appointing Mary Fenselau to the position of Clerk Typist effective January 1, 2017 through December 31, 2017.

I need a motion to adopt Resolution R-34-2016 appointing Mary Fenselau to the position of Clerk Typist in the BBMUA for the period of January 1 through December 31, 2017 at a rate of \$11.90 per hour for a maximum of 25 hours per week per civil service rules and regulations.

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Santagata

#12 Email from Robert Casella of Testa, Heck, Scrocca & Testa stating that he and Michael Testa Jr. both reviewed the bids for the Wood Chips and Liquid Aluminum Sulfate. Both bids are in substantial compliance and can be accepted by the board.

#8 Letter to Chairman Santagata from Robert Smith of Remington, Vernick & Walberg making a recommendation to award the Furnishing and Delivery of Wood Chips to Warriner's Construction for a bid amount of \$30,240.00 pending the BBMUA solicitor approval.

I need a motion to award the bid for the furnishing and delivery Wood Chips to Warriner's Construction with a bid amount of \$30,240.00 pending the BBMUA solicitor approval.

**m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Santagata**

#13 Adopt Resolution R-35-2016 awarding the contract for the Furnishing and Delivery of Wood Chips to Warriner's Construction, Inc.

**m. _____ s. _____
Roll Call: R, Baker, R. Delano, J. Formisano, J. Santagata**

#11 Letter from Robert Smith of Remington, Vernick & Walberg making a recommendation to award the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc. with a bid amount of \$28,340.00 pending the BBMUA solicitor approval.

I need a motion to award the bid for the furnishing and delivery of liquid aluminum sulfate to Univar USA, Inc. in the amount of \$28,340.00 pending the BBMUA Solicitor's approval.

**m. _____ s. _____
Roll Call: R, Baker, R. Delano, J. Formisano, J. Santagata**

#14 Adopt Resolution R-36-2016 awarding the contract for the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc.

**m. _____ s. _____
Roll Call: R, Baker, R. Delano, J. Formisano, J. Santagata**

PUBLIC PORTION:

ENGINEER'S REPORT: #21 Email to Jeff Perkins of Teligent, Inc. regarding the 10" fire line water meter. The original meter that was paid for was not a meter for a fire line. Therefore, there is an additional cost involved in obtaining the meter for a designated fire line. The cost has been forwarded to Teligent and the questions that Jeff had have been answered by BBMUA Plant Superintendent, Alan Zorzi.

#22 Email to Alan Zorzi from Robert Smith of Remington, Vernick & Walberg regarding the bid for the furnishing and delivery of Carbon C.

#23 Email to the Daily Journal supplying the Notice to Bidders for the furnishing and delivery of water meters and the furnishing and delivery of Micro C to be advertised in The Daily Journal and the Atlantic County Record on November 22, and November 23, 2016. The bids will be received and opened on Tuesday, December 6, 2016 at 11:00 am.

#24 Letter from Ed Walberg of Remington, Vernick & Walberg to Chairman Santagata providing a proposal for Engineering Services to prepare specifications for servicing the Authority's Belt Filter Press for a cost not to exceed \$7,250.00.

m. _____ s. _____
Roll Call: R, Baker, R. Delano, J. Formisano, J. Santagata

SOLICITOR'S REPORT: #19 Letter to Level-1 Construction, Inc. from Michael Testa Jr. of Testa, Heck, Scrocca and Testa regarding the surface aeration equipment and recouping the cost of the replacement units.

AUDITOR'S REPORT: No Report

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____
Roll Call: R. Baker, B. Delano, J. Formisano, J. Santagata

SECRETARY'S REPORT: #1 Copy of the check from Qual-Lynx in the amount of \$1,835.11 for damages less the deductible for the fire hydrant that was hit at 178 Wheat Road. Subrogation efforts are underway in an attempt to recover our entire loss. We are still waiting on one more reimbursement for one other hydrant that was damaged in a motor vehicle accident.

#6 Notice of regular meetings for the BBMUA for the year 2017 scheduled for your approval.

#7 List of the 2017 Holiday Schedule for the BBMUA. These holidays are the approved holidays per the employee contracts and memorandum of agreements. One thing I want to point out is the Christmas Eve and Christmas Day holidays. Christmas Eve is on a Sunday and Christmas Day is on a Monday. The employees would like to ask for Monday and Tuesday off instead of Friday and Monday for those holidays.

#15 Emails from John Smith of EMEX regarding the BBMUA energy auction for electricity. Due to the meeting on November 9, 2016 having to be cancelled and the Thanksgiving holiday, we are unable to have the energy auction until December 14, 2016. Therefore, we will have to revert to Atlantic City Electric rates for the month of December until our new auction rates that we obtain at the auction on December 14, 2016 take effect on January 1, 2017.

#17 MIS Proposal for 2017 from Barber Consulting Services LLC in the amount of \$1,500.00 which is the same cost that we have paid for the past eight years.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Santagata

#18 Email from Wes Barber of Barber Consulting Service LLC regarding the implementation of a more secure network environment along with a security configuration approval sheet that needs to be completed and returned.

#20 Memo from PERMA Risk Management Services advising us that our 2016 Dividend will be in the amount of \$6,807.30. This is a decrease of \$1,695.82 from last year's awarded amount.

Every year we purchase Safety Incentive Gift Certificates for the employees with a portion of this dividend. Does the board want to approve purchasing the gift certificates again this year? Last year we purchased 9 @ \$100.00 and got one free for a total of 10 certificates. If the Maplewood is still offering this we could do the same. Otherwise we would have to purchase 10.

#26 Copy of letter from Jack Kraft of Waters, McPherson, McNeill sharing that his partner Jason Capizzi was chosen by The Bond Buyer as one of the winners of its inaugural Rising Stars Award. Jason is one of five attorneys nationwide and the only individual from the state of New Jersey. I am writing a letter of congratulations to Jason from the BBMUA board.

I received an email today from Mayor Zappariello stating that he will be appointing a new board member (Jeff Johnston) and a new alternate (Johnathon Alvarez) to our board.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 26, 2016. Second-Roll Call

**m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J.Santagata**

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #2 Email to Mr. Robert Casella regarding the price quotes from Bayview Bearing for the SEW gearbox.

#3 Email to Mr. Robert Casella providing the price quote from Falasca Mechanical to repair the Ovivo gearbox.

#9 Quotation from M&S Service Company, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2017 is \$4,516.00. This is \$89.00 more than last year. M&S Service is the only company who can service this equipment.

I need a motion to approve the renewal of the annual service contract with M&S Service Company, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$4,516.00.

**m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Santagata**

#10 Email from Robert Casella of Testa, Heck, Scrocca and Testa stating that both our Auditor, Steve Testa and he agree that the Mechanical Contract with Falasca can be utilized to replace the gear unit on the Ovivo aerators. A purchase order has been issued.

#16 Email from Aldo Falasca of Falasca Mechanical providing a copy of their purchase order for the Gearbox ordered from Bayview Bearing.

#25 Email from Jeff Perkins, Sr. Project Manager from Teligent requesting copies of the invoices for the difference of the meter cost be sent to Frank Galloway. Copies were sent via email on Tuesday, November 22, 2016.

#27 Copy of the 2017 Chemical Price Quotes for the board approval.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 27. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J, Formisano, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J, Formisano, J. Santagata

The next regular meeting will be held on December 14, 2016 at 7:00 p.m. This is an important meeting. We will be adopting our approved 2017 budget at this meeting. Please make every effort to attend.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____
Roll Call: R. Baker, R. Delano, J, Formisano, J. Santagata